

City of Humble

Job Posting

Notice of Entry Level Firefighter / Paramedic Exam (Essential Employee)

Date Posted: 11/11/13
Department/Location: FIRE DEPARTMENT
Hours: To be discussed during interview
Posting Deadline: Open until filled
WRITTEN TEST: **To Be Determined**
ACTUAL PHYSICAL ABILITY: To Be Determined (AFTER LUNCH)**
**** Applicants should wear loose fitting clothing (no shorts or sleeveless shirts) ****

Study guides will be available at the Fire Department, 108 W. Main, Humble TX 77338 or you can find practice exams on the I/O Solutions website at http://www.firemanemtparamedic.com/i_o_solutions_exam_prep.html

The City of Humble Fire Department is currently accepting applications to establish an eligibility pool for Firefighter / Paramedic. Minimum Qualifications:

- Must be a citizen of the United States
- Applicants convicted of or admitted to conduct which constitutes a felony (or misdemeanors where applicable) under State, Federal, or military law will not be considered for employment. Applicants will not be considered for employment while charges are pending for any criminal offense
- High School Diploma / GED
- Must be able to pass background investigation, physical and drug screen
- Minimum Basic Firefighter Certification from Texas Commission on Fire Protection
- Minimum EMT-Paramedic Certification from the Texas Department of State Health Services or National Registry Certified Paramedic
- Must have a minimum score of 75 points on initial Texas Department of State Health Services EMT-Paramedic exam / 70 points National Registry Exam
- Must hold a current Class "B" drivers license issued by the Texas Department of Public Safety or the ability to obtain license within the first 6 months of employment
- Honorable discharge if ever in military

Required Attachments to Application: Applicants must submit **clean, clear** copies of the following documents with application:

1. DSHS Paramedic Certification
2. TFCP Certification
3. TDPS Driver's License
4. College Transcript, if applicable
5. DD-214 if ever in military
6. Physical ability testing - claim release

Do not attach resumes, certificates, reference letters, or any other information not specifically requested

EMPLOYMENT STEPS

1. Application form with all required documents
2. Written Test
3. Physical Ability Test
4. Thorough and extensive background investigation
5. Oral Interview Panel
6. Chief conditional job offer
7. Physical Exam, HPE (Human Performance Evaluation), drug test
8. Final interview with the Fire Chief and final job offer

The applicant must maintain the **Paramedic** and **Fire Certifications** prescribed by the Department in order to remain employed. Do not expect to test if you haven't submitted all required documents. Documents will not be accepted at the test site. Do not attach resumes, certificates, reference letters, or any other information not specifically requested

APPLICANTS MAY BE REJECTED FOR EMPLOYMENT AT ANY POINT IN THE HIRING PROCESS. Any misrepresentation or omission in the application or other forms will be grounds for rejection or dismissal.

An applicant is unacceptable if the applicant's MVR in the last three years shows;

- Driving while intoxicated or impaired or under the influence of drugs;
- Criminal type convictions (e.g. negligent homicide, manslaughter, hit and run, etc.).

An applicant is unacceptable if the applicant's MVR shows;

- Two or more moving violations within the past twenty-four months;
- Three "at fault" accidents within the past thirty-six months;
- Four "at fault" accidents within the past sixty months;
- Suspended license within the past twenty-four months

Applicants will undergo a complete background investigation and drug screen; must pass a comprehensive written exam and fitness test. Salaries are based on a step program. Salaries range from \$45,423 thru \$60,292. Other benefits include life/AD&D insurance, medical, dental, vision, paid vacation, paid sick time, 9 holidays plus 9-11 Remembrance Day, Texas Municipal Retirement System pension 6 % 2:1, disability benefits, longevity pay, and certification pay for specialized training.

This is a position that is **essential to the provision of emergency services** during and/or following a disaster. Employees in this position may be required to remain on duty during a man-made or natural disaster despite a general evacuation order for the area. Such employees are also expected to remain available for their normal shifts and for recall to emergency duty unless specifically released by Fire Department Management to evacuate. Employees in this position are specifically advised to plan accordingly for these circumstances and that any failure to adhere to these requirements may result in disciplinary action up to and including termination.

The statements contained in this job description reflect general details to describe the principal functions of this job, the level of knowledge and skill typically required and the scope of responsibility. It should not be considered an all-inclusive list of work requirements. Individuals may perform other duties as assigned, including work in other divisional areas to cover for absences, to equalize work during peak periods and/or otherwise balance workload.

Applications will be accepted at City Hall. ***Resumes are not accepted in lieu of an application.*** Applications may be downloaded at www.cityofhumble.com under Links select Employment and then click in the area highlighted in red that states Application for Employment. Applications may also be picked up at City Hall. Once the application is completed it may be mailed or delivered in person to City Hall located at 114 W Higgins, Humble, TX 77338 or faxed to Human Resources at 281-446-3912.

The City of Humble is an AT-WILL-EMPLOYER and only accepts applications for positions that are currently posted. Applications will be reviewed by Human Resources and then forwarded to the hiring department to contact the selected applicants for interviews. Only applicants selected for interviews will be contacted.

To apply [Click Here](#).

**City of Humble Fire Department
Physical Ability Testing-Claims Release**

WHEREAS, _____, who resides at

Desires to seek employment with the Fire Department of the City of Humble, TX and in connection must successfully complete physical ability testing given by the Fire Department; and,

WHEREAS, said Ability Testing is given to applicants for employment by the City of Humble, TX; **NOW, THEREFORE, I,**

_____,
For the sole and only consideration of being considered by the City of Humble as an applicant for employment by the Fire Department, do release and forever discharge the City of Humble, its agents, servants and causes of action which I might have against the City of Humble as a result of any injury sustained taking said Physical Ability Testing. I am thoroughly familiar with the type of exercise and physical ability and capacity necessary in order to attempt to pass said testing and I hereby request that I be given an opportunity to take same and assume all risk INCIDENT thereto.

Fire Applicant _____

THE STATE OF TEXAS

COUNTY OF _____

BEFORE ME, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she has read and fully understands said release of liability and that he/she executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS THE _____ day of _____, 20__

Notary Public in and for

County, Texas

Commission Expires:

The City of Humble, Texas is an Equal Opportunity Employer. This facility is wheelchair accessible. Handicapped parking spaces are available. Requests for sign interpretative services, or other accommodations must be made 48 hours ahead of test dates. To make arrangements, call 281-446-3061 or (TDD) 1-800-RELAY TX.